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This form is only for use with
applications as advertised on
www.educationposts.ie

COOLMINE COMMUNITY SCHOOL APPLICATION FOR TEACHING POSITION 2025/26

Position Applied for:

A. APPLICANT DETAILS

Title	First Name	Surname
Contact Details:		
Home Address: 		Correspondence Address: (if different)
Home Tel: 		Mobile:
Email Address: 		
Are there any restrictions regarding your employment? (if you answer yes, please provided details on a page titled "Other Information") 		
Do you require a work permit? 		
Present Position/Job Title: 		
Employer/Address: 		
How much notice do you need to give your current employer? 		

Teacher Registration No: 	Date Of Registration:
Subjects: 	

Have you been vetted by the National Vetting Bureau: **Yes** ☐ **No** ☐

Date of vetting disclosure: _____

B. EDUCATIONAL DETAILS

QUALIFICATIONS

Second Level Education

Leaving Cert/Equivalent Year:	School Attended:	
Subject	Grade	Hons / Ord

Primary Degree

University/Institute/College:
Degree Title:
Grade Awarded:
Hons / Pass:
Year Qualified:
1 st Year Subjects:
Final Year Subjects:

H.Dip / PGCE / PME / Equivalent

Awarding Body:
Grade Awarded:
Hons / Pass:
Year Qualified:

Postgraduate Qualifications:

University/Institute/College:
Degree Title:
Grade Awarded:
Hons / Pass:
Year Qualified:

Other Qualifications:

University/Institute/College:
Degree Title:
Grade Awarded:
Hons / Pass:
Year Qualified:

In-service Courses/Training

(List any in-service courses/training you have received).

[illegible]

C. EMPLOYMENT RECORD

Teaching Experience

Please begin with your present, or more recent employment:

Name Of School	Date		Timetabled hrs per week & Contract type	Details of Subjects & Levels Taught
	From	To		

Non Teaching Experience

Dates (From/To)	Name & Address of Employer	Position Held	Summary of Main Duties

D. SUPPORTING STATEMENT

This section is for you to provide a summary of your teaching experience (teaching profile) – your approach to teaching and any Extra Curricular Activities you have organised and are willing to promote.

Additional information

E. WRITTEN REFERENCES

Please provide **written references** from **TWO** people (other than relatives or friends) with knowledge of you and your work. One should be your current or most recent employer.

Please note: your referees may be contacted without further communication with you and prior to selection interview if shortlisted for interview.

F DECLARATION AND SIGNATURE

In the event of you being recommended for this position, the Board of Management is required to comply with the terms of DES circulars. If you are recommended for this position, a vetting disclosure must be made available to the Secretary of the Board of Management when the offer of employment is being made. The Board may withdraw the offer of employment if a satisfactory vetting disclosure is not made available.

- By signing below you consent to a vetting disclosure, received by the Teaching Council from the Vetting Bureau, being made available to the school in accordance with the requirements of circular 31/2016.
- You are also required to sign the declaration below certifying that all information you have provided is accurate.
- The Selection Committee may wish to check any of the details you have provided.
- Providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where discovery is made after an appointment, in summary dismissal.

I declare that the information supplied in this application is accurate and true.

Signed: _____

Date: _____

Completed original application form should be returned by email to jobs@coolminecs.ie or by **post** to:

**The Secretary,
Board of Management,
Coolmine Community School,
Clonsilla,
Dublin 15.**

To arrive no later than as advertised on www.educationposts.ie

PLEASE NOTE:

- If you are awaiting confirmation of registration with the Teaching Council, please insert "Pending" in the Teacher Registration Number section of this application form.
- Any offer of employment will be conditional on registration with the Teaching Council and satisfactory vetting disclosure.
- Shortlisting may apply.
- Appointment is subject to the approval and sanction of the DES.
- The Board of Management of Coolmine Community School is an equal opportunities employer.
- **Application form must be signed.**